



# Level 3 Award in Education and Training

Five Day Course (1 day per week)

## OVERVIEW

A blended learning programme consisting of 5 classroom days, together with a recommended 30 hours of delegates' own time for planning and assignments.

This course will introduce the skills required to develop and deliver programmes, provide learning support and take responsibility in managing the learning process. It will enable successful participants to gain the knowledge, techniques and experience to teach adults.

### KEY FEATURES:

#### Roles and responsibilities.

- Legislation, regulations and codes of practice
- Equality and diversity
- Individual learning needs

#### A safe and supportive learning environment

- Appropriate behaviour and respect

#### Relationships with other stakeholders

- Other professionals
- Boundaries
- Referral to meet learners needs

#### Teaching and Learning Approaches

- Inclusive teaching and learning
- Strengths and limitations of approaches
- Need to develop English, Maths and ICT skills
- Selecting appropriate resources & assessment methods
- Engaging and motivating learners
- Ground Rules
- Planning, delivering and evaluating

#### Assessment

- Purpose, characteristics, strengths & limitations of various types and methods
- Role and use of peer and self-assessment
- Key features of constructive feedback
- The requirement to keep records of assessment

**During this course, delegates are required to deliver a short teaching session and prepare a portfolio of evidence of practice.**

## AUDIENCE

Could this be you? Inspirational teachers tend to share certain characteristics. They are usually knowledgeable, skilled communicators, confident, enthusiastic, entertaining and engaging, encouraging and motivating, supportive and understanding.

## OBJECTIVES

**After completing this course the delegates should be able to satisfy the QCF Units by:**

- Understanding the roles, responsibilities and relationships in education and training
- Be able to plan and deliver training using inclusive approaches in teaching and learning
- Know and use the principles and practices of assessment

## PREREQUISITES

No previous teaching experience is required, however it would be best to have an ambition to teach others and the opportunity to practice this with other learners.

COURSE FEE: £695.00 per person (includes handbook, exam fee & refreshments)

To make a booking and for all enquiries:

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