IBEX
EDUCATION

Adobe LiveCycle Designer

2 Day Course

OVERVIEW

This short course provides the knowledge and hands on practice needed to quickly design forms and create secure, intelligent electronic forms that can be deployed as Adobe PDF files or HTML documents.

KEY FEATURES:
Introduction
- How pdf Forms work
- Introducing XML Forms Architecture – XFA
- Typical Workflows
- What makes Adobe LiveCycle Designer unique

The Designer Workspace
- Layout Editor
- Working with tools and palettes
- Script Editor
- Rules and guides

Understanding Forms
- Planning & designing effective forms
- Types of forms & how they are used
- Starting with & without the Wizard
- Form designs, templates & components

Using Form Designs
- Creating, saving & publishing forms
- Using the Template Manager
- Setting form design properties
- Setting up master pages, body pages & tab order

Form Objects
- Object types & properties
- Defining object properties
- Grouping, aligning & sizing objects

Interactive and Dynamic Forms
- Creating & understanding interactive forms
- Making forms secure & testing form validity

Importing Existing Forms
- Formats that LiveCycle can import
- Importing Word and PDF files

Publishing Forms
- Previewing & testing forms
- Publishing forms to multiple formats
- Inviting end-users to fill out the form
- Enabling output from the form
- Collecting, organising & creating a spreadsheet from form data

AUDIENCE

The course is designed for anyone who needs to create, maintain and organise effective forms and data created with Adobe LiveCycle Designer.

OBJECTIVES

After completion of this course, delegates should be able to:

•Get comfortable with the interface and workspaces

•Understand AcroForms and LiveCycle's XFA forms

•Get familiar with core Form Field types

•Take advantage of Styles to maintain consistent formatting

•Use the Action Builder to add interactivity to your forms

•Create Dynamic Forms that change layout based on input

•Understand the options for submitting form data

Pre-Requisites

No previous experience with Adobe Acrobat is required, as LiveCycle is a complete forms design tool in its own right. A working knowledge of Windows or Macintosh environment is assumed.

COURSE FEE: £695.00 per person (includes course manuals & refreshments)

To make a booking and for all enquiries:
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